

**Hey EVBox**  
for users



**EVBOX**

# Where to start?

Check with your provider if they sent you an **invitation email for open a free account in Hey EVBox**. Once received, just open the link to register..

There cannot be more than one account registered with the same email.

It is possible to access Hey EVBox via [web](#), or through our app compatible both in [Android](#) and [iOS](#).

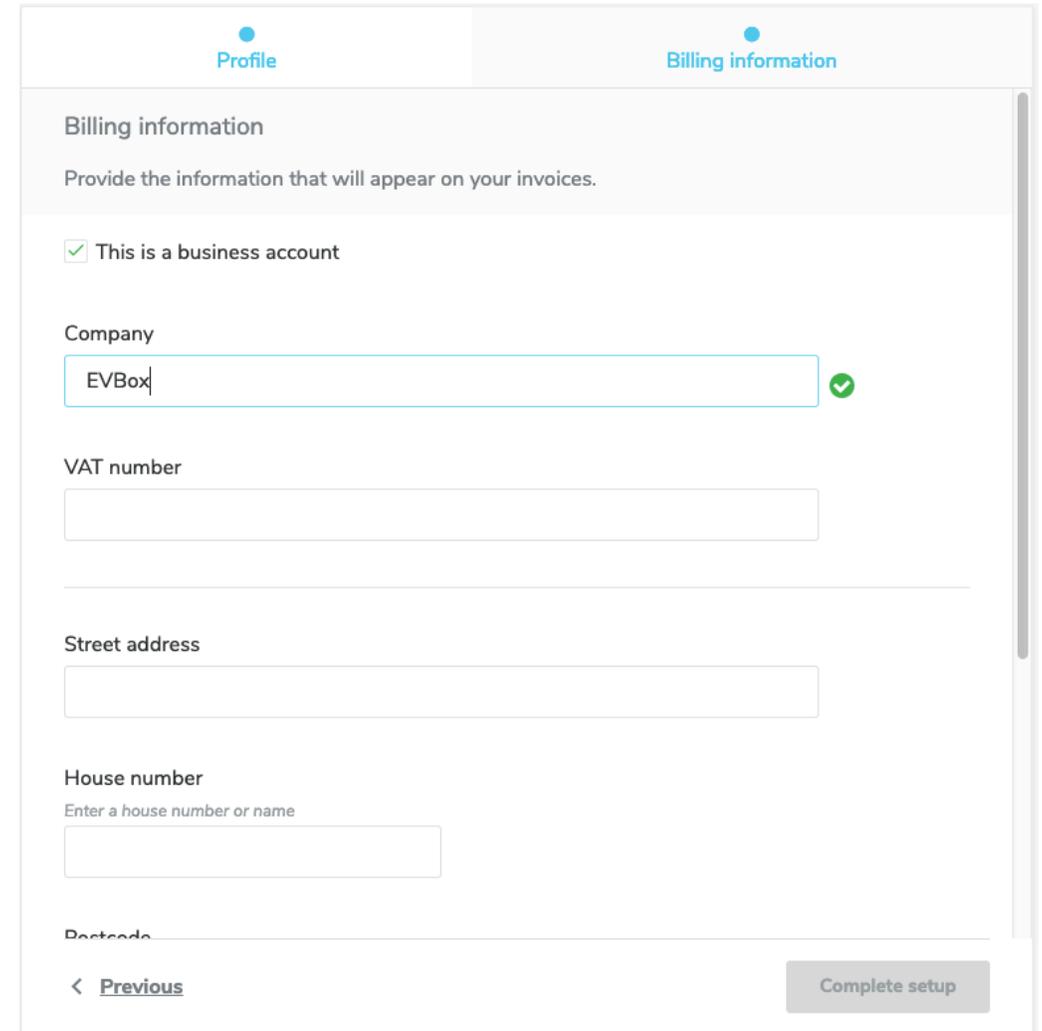
The screenshot displays the 'Billing information' setup screen in the Hey EVBox application. At the top, there are two tabs: 'Profile' and 'Billing information', with the latter being the active tab. Below the tabs, the heading 'Billing information' is followed by the instruction 'Provide the information that will appear on your invoices.' A checkbox labeled 'This is a business account' is checked. The 'Company' field contains the text 'EVBox' and has a green checkmark to its right. Below this are empty input fields for 'VAT number', 'Street address', and 'House number'. The 'House number' field has a placeholder text 'Enter a house number or name'. At the bottom left, there is a '< Previous' button, and at the bottom right, there is a 'Complete setup' button.

# Activate the account!

After registration, you will receive an automatic email with a link that will activate your account when you click on it.

From then on, it is possible to enter the platform with the credentials to select both the language and the billing data of the account.

**The account is totally free.** Charges may apply when activating stations. Information regarding pricing will be showed to you before ending the activation process.



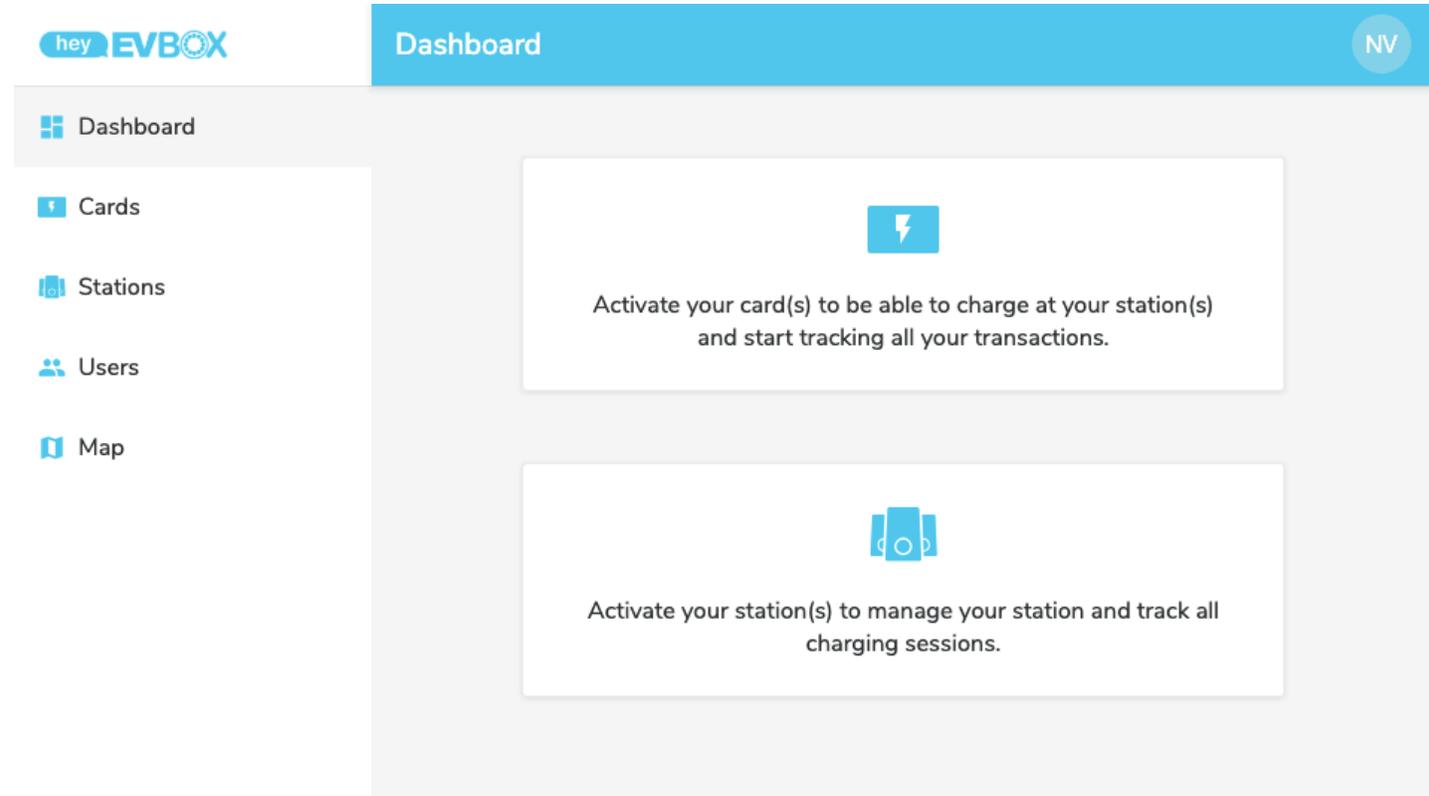
The screenshot shows a web form for 'Billing information' with two tabs: 'Profile' and 'Billing information'. The 'Billing information' tab is active. Below the tab is a header 'Billing information' and a sub-header 'Provide the information that will appear on your invoices.' The form contains several fields: a checked checkbox for 'This is a business account', a 'Company' field with 'EVBox' entered and a green checkmark, a 'VAT number' field, a 'Street address' field, a 'House number' field with the placeholder 'Enter a house number or name', and a 'Postcode' field. At the bottom left is a '< Previous' link, and at the bottom right is a 'Complete setup' button.

# Dashboard at day 1

The dashboard will initially be empty as there are no stations or cards associated with the account.

However, it shows the two possible options for activating cards or stations.

**All cards and stations under the same account will work together.**



# Register a charging card

To add a card, write the **contract ID printed on the back of the card** that you want to register. It is recommended to add a reference to help identifying it.

The billing data will match the account data, and the billing plan will be free for private charges.

hey EVBOX

Activate card NV

Dashboard

Cards

Stations

Users

Map

Details Billing information Billing plan Overview

Card details

Provide information for this new charge card

Contract ID

Find the contract ID on the back of your charge card, right above the barcode

NL-EVB-C00123456-K

Reference Optional

A simple name that will help you memorise this charge card

Next

# Register a charging station

To add a Hub station, in addition to the **station ID**, you also need the **security code** that is written on the station documentation.

Please, contact us if you cannot find this information or register a Hub station. Satellites will be activated automatically under the Hub.

The billing data will match the account data, and the billing plan will be associated with the number of connectors.

hey EVBOX

Activate station NV

Dashboard

Cards

Stations

Users

Map

Details Location Billing information Billing plan Overview

Station details

Provide information for this station

Station ID  
1 to 60 characters are required with no spaces in between

EVB-P17060001

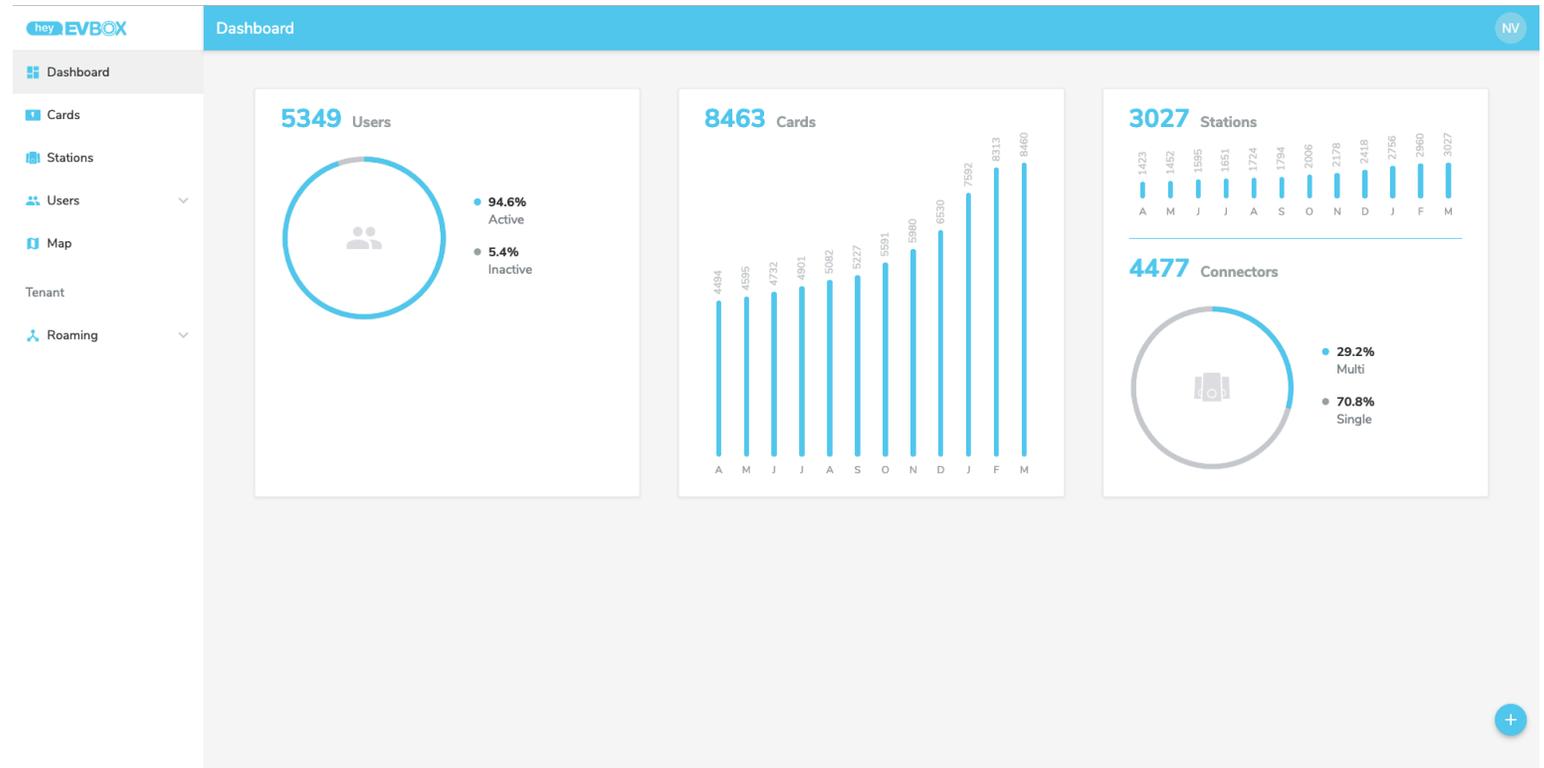
Security code  
1 to 36 characters are required with no spaces in between

Reference Optional  
A simple name that will help you memorise this station

Next

# Dashboard

Once both stations and cards have been registered, the control panel will graphically display **statistical account information**.



# Charging cards

For each card, it is possible to **view and download in pdf or csv** format the transactions carried out during a given period of time.

Clicking on a transaction will show more data such as start and end time, or the code and location of the station.

The screenshot displays the EVBOX web application interface for user 'Angel L4H' under the 'Transactions' tab. The interface includes a sidebar with navigation options: Dashboard, Cards, Stations, Users, Map, Tenant, and Roaming. The main content area shows a table of transactions with columns for 'Ended on', 'Duration', and 'kWh'. A map view is also visible, showing the location of the charging station in Madrid.

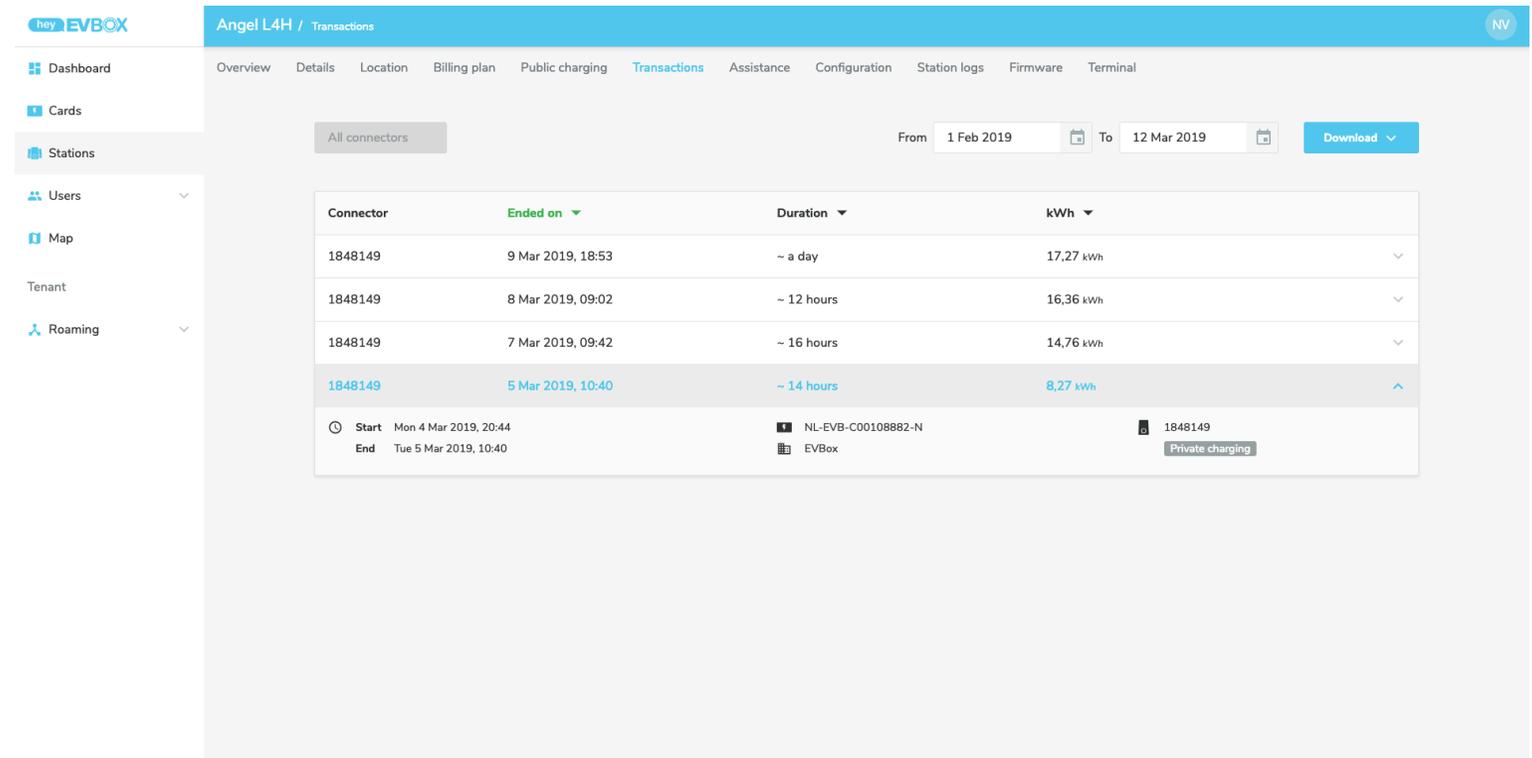
Ended on	Duration	kWh
9 Mar 2019, 18:53	~ a day	17,27 kWh
8 Mar 2019, 09:02	~ 12 hours	16,36 kWh
7 Mar 2019, 09:42	~ 16 hours	14,76 kWh
5 Mar 2019, 10:40	~ 14 hours	8,27 kWh

# Charging stations

For each station, or set of connectors, it is also possible to **view and download in pdf or csv format the operations** carried out over a given period of time.

Clicking on an operation will show more data such as start and end time, or code of the loading card.

In Hub/Satellite configurations, it is possible to filter per connector.



The screenshot displays the EVBOX management interface for the 'Angel L4H' station. The 'Transactions' tab is active, showing a list of charging operations. The interface includes a sidebar with navigation options like Dashboard, Cards, Stations, Users, Map, Tenant, and Roaming. The main content area features a table of transactions with columns for Connector, Ended on, Duration, and kWh. A date range filter is set from 1 Feb 2019 to 12 Mar 2019. The selected transaction for connector 1848149 on 5 Mar 2019 at 10:40 shows a duration of ~14 hours and 8,27 kWh. A detailed view below the table shows the start and end times (Mon 4 Mar 2019, 20:44 to Tue 5 Mar 2019, 10:40), the connector code (NL-EVB-C00108882-N), the EVBox ID (1848149), and the charging type (Private charging).

Connector	Ended on	Duration	kWh
1848149	9 Mar 2019, 18:53	~ a day	17,27 kWh
1848149	8 Mar 2019, 09:02	~ 12 hours	16,36 kWh
1848149	7 Mar 2019, 09:42	~ 16 hours	14,76 kWh
1848149	5 Mar 2019, 10:40	~ 14 hours	8,27 kWh

Start: Mon 4 Mar 2019, 20:44  
End: Tue 5 Mar 2019, 10:40

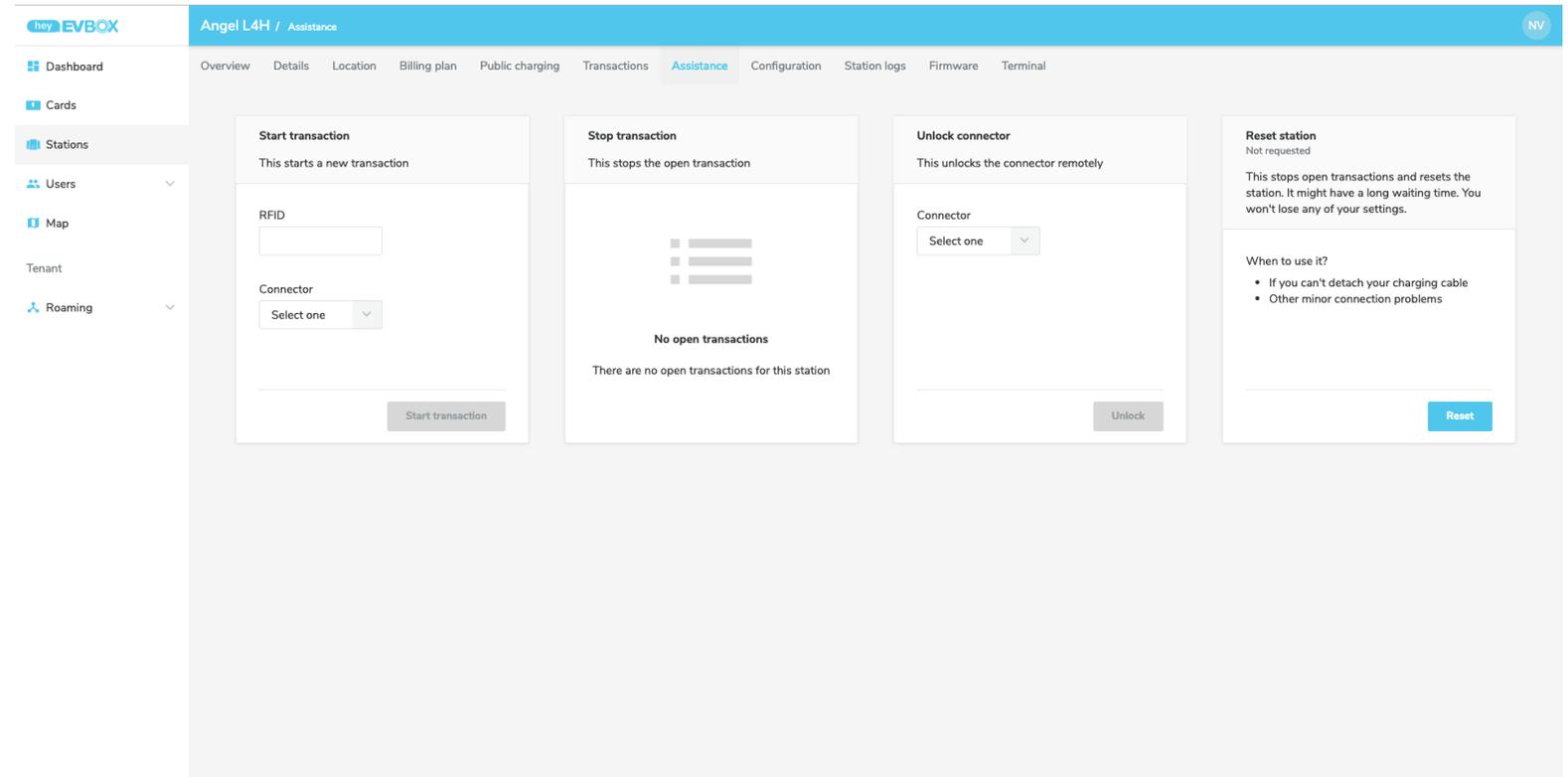
NL-EVB-C00108882-N  
EVBox

1848149  
Private charging

# Remote assistance

In addition, remote control functions are available for each station.

For example, you can start or stop a loading session, or restart a station from the application.



# Add users

In the Users tab, the list with the details of each user will appear. Initially, only the owner and administrator of the account will be present.

The + symbol located in the lower right corner, allows to add administrators users to share the same role as the owner, and limited users to operate the stations..

The account station admin will be able to change the OCPP configuration of the station. Please, reach out EVBox before doing any changes.

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**Email address**  
Fill in the email address of the user you want to invite

**Roles**  
Select the roles you want to assign to the invited user

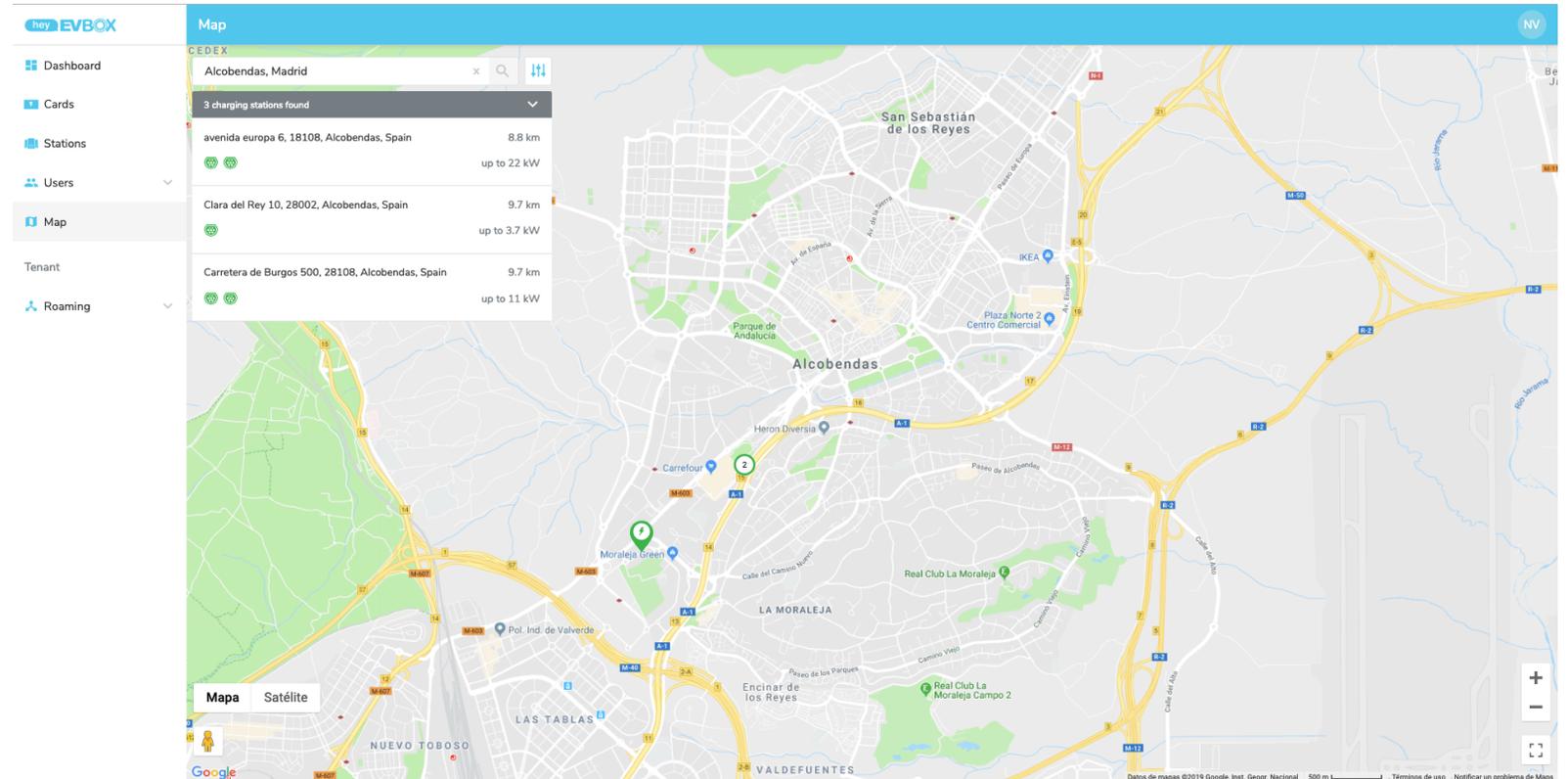
Account admin       Account station admin

Invite another

# Map: search bar

Stations configured for public charging will appear on the map.

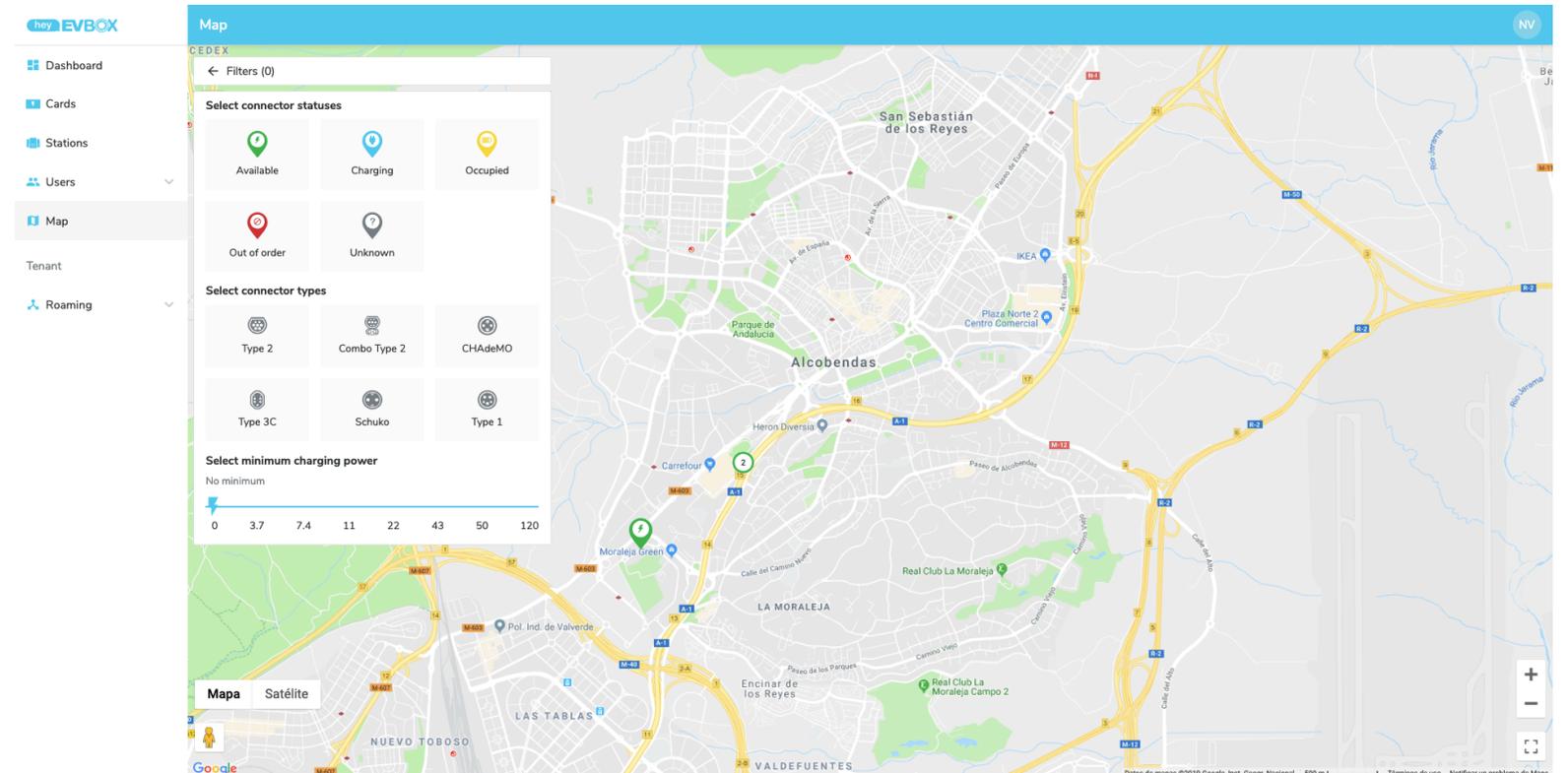
If you activate GPS and type a specific location in the search bar, you will get a list of nearby stations with their characteristics and distance.



# Map: filters

The stations will appear in different colors indicating their status.

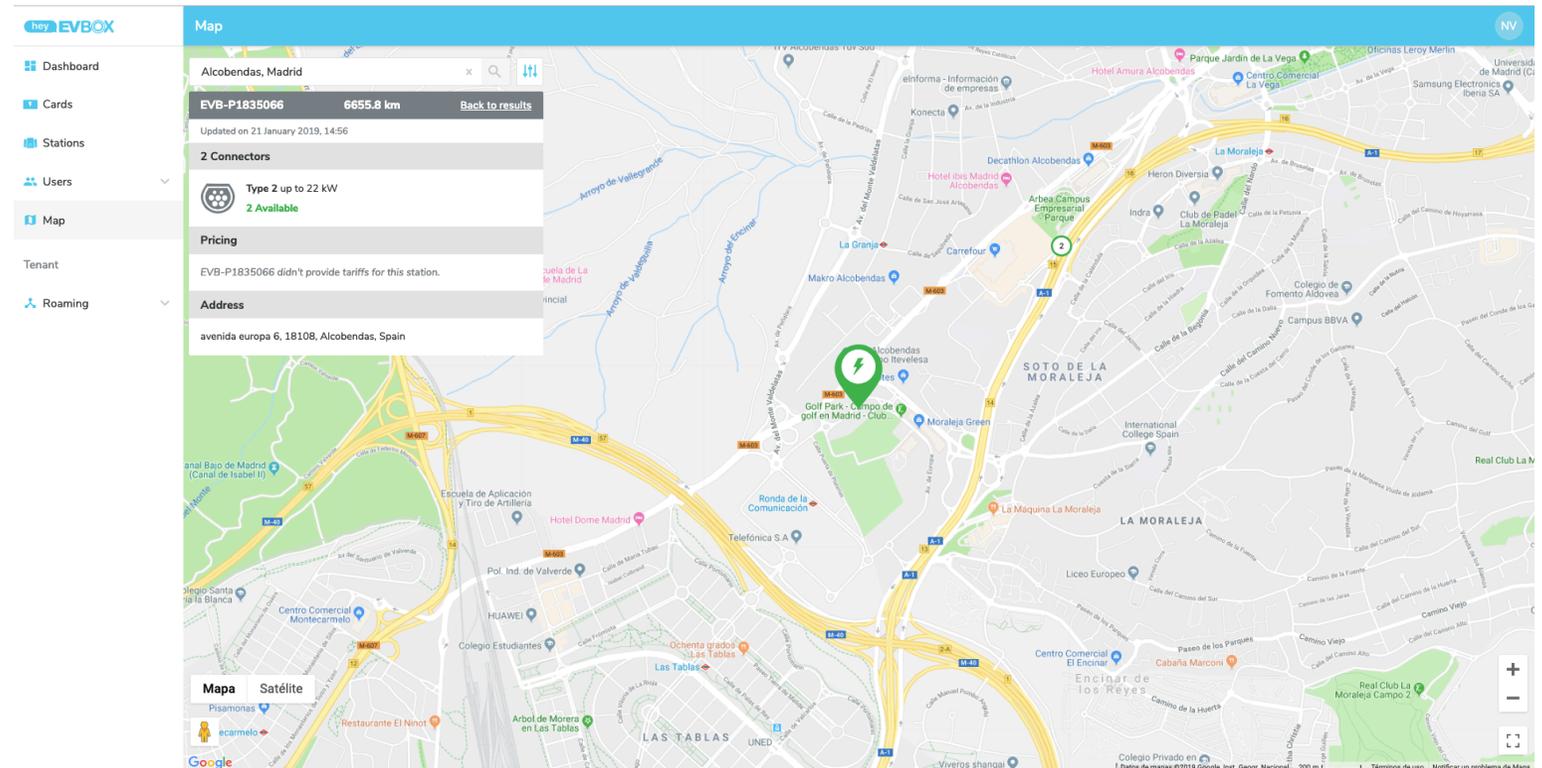
It is possible to filter the map by station status, connector type, and even charging power.



# Map: choosing a station

Clicking on a station will display details such as the type of connector(s) available, charging power, tariff, etc.

If the GPS location is activated in our device, the distance to that station will also be shown.



Drive electric, **charge everywhere.**

[evbox.com](http://evbox.com)



**EVBOX**